

INSTRUCTIONS FOR RENEWAL OF ALL ETHIOPIAN PASSPORTS

Passport renewal applicants from Australia or New Zealand should send applications through the Consulate in Melbourne for authentication. Renewal applications will be forwarded by the Honorary Consul-General to the Embassy of Ethiopia in Beijing, China. They will then be forwarded to the authorities in Addis Ababa for issue of a new electronic passport.

The following are required for renewal of your Ethiopian Passport

1. A signed personal letter from you stating that you are applying to renew your passport, the Passport number and Expiry Date, and stating that you have NOT taken Citizenship of another country.
2. Completed Passport Application Form.
3. Your Ethiopian Passport, including your residence permit or residence Visa indicating you legally reside in Australia or New Zealand.
4. Four passport photos: 3 cm x 4 cm, coloured on white background.
5. A certified set of Fingerprints taken at a Police Station or at the Consulate. If you unable to come to the Consulate, please ask us for a letter to take to your local Police Station.
6. A copy of the Bank Transfer note showing that you have sent the fee to the Embassy in China. This means that you will need to send the fee BEFORE you send the Application.

Fee for new Passport is USD50 plus courier charge USD22 and USD30 Bank Charge.

Total USD102.

This fee should be transferred directly to the Embassy bank account in China:

BANK OF CHINA

HEAD OFFICE BANKING DEPARTMENT

ACCOUNT NAME: ETHIOPIAN EMBASSY

ACCOUNT NUMBER: 00425708093014

Swift Code BKCHCNBJ

Address of Bank: no. 1, FU XING MEN WAI Ave

West City District, Beijing 100818, P.R.China

7. **Australian Residents**: Money Order for Aust \$38 made out to THE CONSULATE OF ETHIOPIA or Credit Card Authorisation to cover the cost of forwarding the authenticated application from Melbourne to China by courier.

New Zealand Residents: Bank Cheque for Aust \$74 made out to THE CONSULATE OF ETHIOPIA or Credit Card Authorisation to cover the cost of forwarding the authenticated application from Melbourne to China by courier and the cost of forwarding the renewed passport from Melbourne to New Zealand.

For your information only, the address of the Ethiopian Embassy is Ethiopian Embassy

No.3 Xiu Shui Nan Jie

Jian Guo Men Wai

Beijing 100600, Peoples Republic of China

The Consulate-General of Ethiopia

38 Johnston Street

PO Box 2088

Fitzroy, Victoria

AUSTRALIA 3065

ethiopia@consul.com.au tel: 03 9417 3419 or +61 3 9417 3419 www.consul.com.au

No. _____



የኢትዮጵያ ምክርቤት ጉዳይ ዋና መምሪያ
MAIN DEPARTMENT FOR IMMIGRATION & NATIONALITY AFFAIRS

የግመልዘኛ ቅጽ/APPLICATION FORM

ፓስፖርት
PASSPORT

የይለፍ ሰነድ
LAISSEZ-PASSER

ሀገር ወጪ
PILGRIM

ጥያቄ
REISSUE

የስተውሳኔ/NB

- ይህን የግመልዘኛ ቅጽ መሙላት የሚችለው ለኢትዮጵያ ሰነድ ነው።
THIS APPLICATION FORM IS TO BE FILLED BY ETHIOPIAN S ONLY.
- ከሌላ ጋር በሆነ የሌላ ጉዞ ሰነድ መጠቀም ከሀገር ወጪ ተጓዥ በስተቀር በጥቅም የተከለከለ ነው።
TO USE MORE THAN ONE TRAVEL DOCUMENT IS STRICTLY PROHIBITED EXCEPT PILGRIM.
- የይለፍ ሰነድ ፓስፖርት ለሌላው ከውጭ ወደ ለገሩ ለመመለስ ለኢትዮጵያ ይሰጣል።
LAISSEZ-PASSER SHALL BE ISSUED TO AN ETHIOPIAN WHO IS NOT HOLDING A PASSPORT AND IS RETURNING FROM ABROAD

ስም: _____
NAME: _____

የአባት ስም: _____
FATHER'S NAME: _____

የእያት ስም: _____
G.FATHER'S NAME: _____

ጾታ/SEX: ወንድ/MALE የትውልድ ዘመን: ቀን / ወር / ዓ.ም _____ የትውልድ ቦታ _____
ሴት/FEMALE DATE OF BIRTH: DD / MMM / YYYY _____ PLACE OF BIRTH _____

ቁመት _____ የዓይን ቀለም _____ የወገር ቀለም _____ ሥራ _____
HEIGHT _____ COLOUR OF EYES _____ COLOUR OF HAIR _____ OCCUPATION _____

ያላገባ/ች
SINGLE

ያገባ/ች
MARRIED

ሌላ ካለ: _____
IF OTHER, SPECIFY: _____

አገር ውስጥ/LOCAL
ክልል/REGION _____
ዞን/ZONE _____
ወረዳ/ክፍለ ከተማ/WOREDA/K.KETEMA/ _____
ቀበሌ /KEBELE _____
የቤት ቁጥር/HOUSE No. _____
ስልክ ቁጥር/PHONE No. _____

ውጭ አገር/ABROAD
አገር/COUNTRY _____
ከተማ/CITY _____
የጎዳናው ስም/STREET NAME _____
ስልክ ቁጥር/PHONE No. _____
ፖስታ ላጥን ቁጥር/P.O.BOX _____
ኢ-ጭቅል/E-MAIL _____

አመልካች
APPLICANT

ወላጅ
PARENT

ተወካይ
PROXY

ኖግዚት
GUARDIAN

ከዚህ በላይ በዝርዝር ያስፈርኳቸው ሁሉ የተገቡ ፊርማዎች ትክክለኛ ቃል መሆናቸውን አረጋግጣለሁ።
I, THE UNDERSIGNED DECLARE THAT THE ABOVE STATEMENTS ARE COMPLETE, TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

ሙሉ ስም/FULL NAME _____

ፊርማ/SIGNATURE _____ ቀን/DATE _____

CREDIT CARD Authorisation:

To: Consulate of Ethiopia, Melbourne

Please debit my card Visa / Mastercard (please circle one) for Australian\$.....

Card number: /... .. /... .. /... ..

Expiry date: /... .. (MM/YY)

Name on card:

Signature:

Date: